

Sapperton C of E Primary School Bursary Application Form



Please see our Charging and Remissions Policy on the website for detail on activities where financial support may be available to parents in receipt of certain benefits. If you would like to apply for such support, please complete this form and return it to the school office as soon as possible.

Section 1: Personal Details		
Pupil name		
Pupil date of birth		
Parent/Carer name		

Section 2: Bursary details	
Please tick any statements that apply	
<input type="checkbox"/>	Universal Credit in prescribed circumstances
<input type="checkbox"/>	Income Support
<input type="checkbox"/>	Income Based Jobseekers Allowance
<input type="checkbox"/>	Support under part VI of the Immigration and Asylum Act 1999
<input type="checkbox"/>	Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by His Majesty's Revenue and Customs) does not exceed the amount currently in force
<input type="checkbox"/>	The guaranteed element of State Pension Credit
<input type="checkbox"/>	An income related employment and support allowance
<input type="checkbox"/>	We struggle financially for another reason <i>Please give details in the box below</i>
<p>If you have ticked yes to any boxes above your child is likely to be entitled to a discretionary bursary. Please complete section 4 to identify the cost that you would use a bursary towards. The Bursary Panel will decide how much financial assistance we are able to offer you.</p>	

Section 3: Costs that you need help with

Please tick the cost that you need assistance with and enter the amount if you know it at this stage. Please note an application needs to be made for each individual cost. The school cannot accept applications for general financial support.

✓	Amount, £	Item	Please detail which trip etc
		Residential trip	
		School trip	
		After school enrichment club	
		School swimming lessons	
		Other:	

Section 4: Declaration

I declare that the information I have given is complete and accurate. I agree to supply any additional information that may be required to support this application. I understand that if I refuse to provide relevant information, the application will not be accepted. I understand that my child is expected to maintain good attendance for the duration of the year. I understand that my child is not guaranteed to receive any, some, or all of the funding applied for. If the information I have given is shown to be false or deliberately misleading, I agree to arrange to repay the School immediately and in full, any monies paid to my child through the Bursary Fund. I am aware that the Bursary is for this activity/cost only, and that I will need to apply separately for each relevant activity or cost.

Parent/carer name

Parent/carer signature

Date

Section 5: What happens now

Please return this form, along with requested evidence, to the School Business Manager in person, or via email to sbm@sapperton.gloucs.sch.uk. The bursary panel, which is made up of three members of staff, will consider what financial assistance we are able to offer you. We aim to inform you of the decision within two weeks of receiving a completed application form and any requested evidence. Please remember this bursary is for the payment item in question, a new application is required for each separate cost.