

REGISTER OF GIFTS AND HOSPITALITY - 2021/2022

File No	Fund Source	Gift or Hospitality	Date of Event or Gift Offered	Offered to	Ultimate Recipient if Different	Offered From	Description of Offer	Reason for Offer	Less than £50	Greater than £50	Details of Contracts - Current or Potential	Action Taken i.e. Accepted / Declined / Returned	Entered By	Entered Date
1	D	Hospitality	06-Oct-21	Various		AOP	Provision of hospitality to invitees attending Reception to launch of Armagh Observatory and Planetarium Strategy 2021 - 2026.	Launch of the Armagh Observatory and Planetarium Strategy 2021 – 2026 and opportunity to showcase Armagh Planetarium’s upgraded facilities. The event and formal launch of AOP’s future strategy will be an important way of engaging with stakeholders and raising AOP’s profile. Networking over lunch is considered a valuable part of the overall engagement exercise.		880.00	N/A	Accepted	ambn	20-Oct-21
2	D	Hospitality	22-Oct-21	Various		AOP	Provision of hospitality to invitees attending Reception for a preview of a dome show produced in house "Our Place in the Cosmos" in advance of the COP26 summit in Glasgow where the show will be featured daily.	Networking Opportunity		507.00	N/A	Accepted	ambn	19-Nov-21
3	D	Hospitality	23-Mar-22	Various		AOP	Provision of hospitality to invitees attending lunch in relation to the IAU World Heritage Commission Study Visit.	Stakeholder event - opportunity for stakeholders to receive a tour of the Observatory, meet the IAU World Heritage Commission and discuss future plans and collaborations.		375.00	N/A	Accepted	ambn	23-Mar-22
4	E	Hospitality	23-Mar-22	Various		AOP	Provision of hospitality to invitees attending dinner in relation to the IAU World Heritage Commission Study Visit.	Study visit closing dinner - opportunity to reflect on the visit and to discuss next steps and future collaborations.		699.94	N/A	Accepted	ambn	23-Mar-22

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5	D	Hospitality	20 - 24 Mar-22	Various		AOP	Dinner for 2 guests at Castleknock Hotel, Dublin 5 hotel rooms x 1 night at Spinners Lodge, Birr 2 hotel rooms x 2 nights + Dinner on one evening at Armagh City Hotel Dinner for all participants in Birr Travel and subsistence expenses for 2 guests	Provision of advice on the viability and actions required to progress UNESCO World Heritage Joint Bid with Astronomy Site in Ireland		1820.53	N/A	Accepted	ambn	30-Mar-22
6	D	Hospitality	03-Nov-21	Holmes Millar		AOP	Armagh featured gift offered to Holmes Millar.	Armagh featured gift offered to Holmes Millar for use of meeting room, keeping the building opened late to accommodate AOP in Glasgow during COP26. No payment was asked of AOP to provide this service thus AOP sent a gift to the Manager.		99.99	N/A	Accepted	ambn	31-Mar-22

D = Funded by DfC Recurrent Grant

E = Funded by External Grants and Other Sources

Conference and meeting costs recorded exclude accommodation, hire of meeting rooms and other conference meeting costs

The 'Provision of Hospitality' forms completed for each event that contain further information are located in the Gifts and Hospitality Register file and are available to view as required